



Committee: Executive
Date: Tuesday 7 April 2026
Time: 6.30 pm
Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

**Councillor David Hingley
(Chair)**

Councillor Tom Beckett
Councillor Jean Conway
Councillor Ian Middleton

Councillor Lesley McLean (Vice-Chair)

Councillor Chris Brant
Councillor Nick Cotter
Councillor Rob Pattenden

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 18)

To confirm as a correct record the Minutes of the meeting held on 3 March 2026.

5. Chair's Announcements

To receive communications from the Chair.

6. **Urgent Business**

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. **Climate Action Plan 2026-27** (Pages 19 - 36)

Report of Head of Biodiversity and Climate Resilience

Purpose of report

To seek the Executive's approval of the Climate Action Plan for 2026-27, which is attached as Appendix 1 to the report.

Recommendations

The Executive resolves:

- 1.1 To adopt the Climate Action Plan (CAP) for the 2026-27 financial year.
- 1.2 To note that following the adoption Climate Action Plan, Executive will receive an annual update on delivery progress.

8. **Response to the Planning Advisory Service's Planning Committee Review** (Pages 37 - 90)

Report of Assistant Director Planning

Purpose of report

To advise the Executive on how the Council is responding to the Planning Advisory Service (PAS) Review of Planning Committee Decision Making.

Recommendations

The Executive resolves:

- 1.1 To note the work in progress in responding to the PAS recommendations and advice.

9. **Corporate Performance and Insight Strategy 2026/27** (Pages 91 - 116)

Report of Head of Chief Executive's Officer

Purpose of report

The report provides an overview of the proposed Corporate Performance and Insight Strategy 2026/27, including proposed key performance indicators and annual delivery plan milestones to be reported across the new financial year.

Recommendations

The Executive resolves:

- 1.1 To review and approve the new Corporate Performance & Insight Strategy presented in Appendix 1, Key Performance Indicators as proposed in Appendix 2.
- 1.2 To note the Annual Delivery Plan (ADP) Milestones 2026/27 (as approved as part of the Budget) included in Appendix 3 for information.
- 1.3 To consider the Overview and Scrutiny Committee's recommendation to incorporate additional performance measures for evaluating the Castle Quay investment, ensuring that social impact, environmental outcomes and growth potential are monitored alongside the existing financial and treasury management indicators.

10. Updated Procurement Strategy (Pages 117 - 154)

Report of Assistant Director Law & Governance and Monitoring Officer

Purpose of report

This report seeks the approval of Executive for the new Procurement Strategy.

Recommendations

The Executive resolves:

- 1.1 To approve the new Procurement Strategy.

11. Acceptance of MHCLG Large-Scale Housing Development Grant Funding (Pages 155 - 168)

Report of Executive Director Place and Regeneration

Purpose of report

The Ministry of Housing, Communities and Local Government (MHCLG) has provided £500,000 of specific grant funding for non-statutory feasibility work to test the strategic case for large-scale housing development. This includes capacity funding, technical studies and financial modelling (see Appendix 1 MOU) This report seeks approval of associated budget virement, and to agree programme delivery and governance arrangements.

Recommendations

The Executive resolves:

- 1.1 To agree to increase both the Regeneration and Economy income budget in recognition of the grant income and the expenditure budget for associated works.
- 1.2 To delegate to the Executive Director for Place and Regeneration, in consultation with the Portfolio Holder for Planning, the development of a programme in support of the grant objectives.
- 1.3 To note that procurement of specialist consultancy support and other external resources required to deliver the programme will be undertaken in accordance with the Council's constitution and procurement procedures and that further authorisations may be required as individual commissions are scoped.

12. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provision of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

13. Outline Business Case – Digital Planning Improvement Programme (Pages 169 - 220)

Exempt report of Executive Director Place and Regeneration

14. Environmental Services Operational Transformation and Improvement (Pages 221 - 246)

Exempt report of Executive Director Neighbourhood Services

15. **Outline Business Case: Customer Experience Strategy, Customer Front Door** (Pages 247 - 296)

Exempt report of Executive Director Resources

16. **Approval to Appoint a Contract for the Provision of a Responsive Repairs and Maintenance Service** (Pages 297 - 302)

Exempt report of Assistant Director Wellbeing and Housing

17. **Property Management Contract, Castle Quay Centre, Banbury** (Pages 303 - 312)

Exempt report of Assistant Director Property

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge before or at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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